

**May 20-21, 2008 OWEB Board Meeting**  
**Executive Director Update #C4: 2009-2011 Watershed Council Support**

**Background**

This report describes the proposed schedule for solicitation and evaluation of watershed council support grants for the 2009-2011 biennium. Attachment A shows the schedule depicting the key proposed dates and actions for the council support grant process.

Staff are proposing to complete minor revisions to the council support application by July 24, 2008, in order to make the application available to applicants by August 1, 2008. Staff plan to convene the Council Support Board Subcommittee several times this summer to discuss the funding distribution criteria or formula as described in the Item #C2 - Administrative Rules staff report. Staff will report back to the Board on the results of those discussions at the September 2008 meeting.

**Subcommittee Membership**

The Council Support Board Subcommittee consists of Dave Powers, Helen Westbrook, Jim Nakano, and Jim Johnson. Staff support is provided by Ken Bierly, Deputy Director.

**Staff Contact**

If you have questions or need additional information about watershed council support process for the 2009-2011 biennium, contact Ken Bierly, at [ken.bierly@state.or.us](mailto:ken.bierly@state.or.us), or 503-986-0182.

### DRAFT 2009-2011 Watershed Council Support Grant Award Schedule

<b>DATES</b>	<b>ACTIONS</b>
May 17, 2008	Staff suggestions due on any proposed changes for the Council Support (CS) application.
June – August 2008	CS Board Subcommittee meetings.
July 30, 2008	Solo funding petitions due to OWEB.
August 1, 2008	CS application posted on web.
August 22, 2008	CS internal kickoff meeting to discuss changes to the CS process.
August 29, 2008	Staff report on solo funding petitions sent to Board.
September 16-17, 2008	Board meeting. Solo petition decision.
October 3-10, 2008	Council Support Advisory Committee (CSAC) reviewers selected and sent process information.
October 13-24, 2008	CS application training for watershed council coordinators.
December 2-5, 2008	CSAC (reviewer) Training.
<b>December 15, 2008</b>	<b>Application Deadline 5:00 p.m.</b>
January 2008	CS Board Subcommittee meeting.
January 30, 2009	Evaluation score sheets due to OWEB from CSAC for tabulation.
February 9-13, 2009	CSAC scoring sessions to develop “consensus scores.”
February 24, 2009	Staff discussion on merit score distribution and policy issues.
February 27, 2009	CS Board Subcommittee meeting on merit score distribution and policy issues.
Feb. 25-March 6, 2009	Staff prepare CS evaluation write-ups.
March 23, 2009	CS evaluation write-ups, merit scores, and funding alternatives sent to Board and applicants.
April 23, 2009	Written comments due from applicants on evaluation write-ups, merit scores, and funding alternatives.
May 4, 2009	Comment letters and staff reports sent to Board.
<b>May 19-20, 2009</b>	<b>Board awards Watershed Council Support Grants (Salem).</b>
May 22, 2009	Web posting of Board decision.
July 1, 2009	Grant Agreements signed and mailed to grantees for their signature.